



REVELATION
SCHOOL OF DANCE

Safeguarding Policy

Revelation School of Dance understand that we have a duty of care under the Children and Young Persons Act 1963 and the Protection of Children Act 1999. We understand that abuse can take many forms including physical, emotional, sexual abuse or neglect.

Revelation School of Dance believe that the welfare of the child/young person is of paramount importance. All children, whatever their age, culture, disability, gender, language, racial origin, religious beliefs and sexual identity have the right to be protected from abuse. All suspicions and allegations are responded to quickly and responsibly.

At Revelation School of Dance:

- All children will be treated equally, with respect and dignity.
- The duty of care to children is our highest priority.
- We believe that enthusiastic and constructive feedback is always given rather than negative criticism.
- Bullying will not be tolerated.
- Action will be taken to stop any inappropriate verbal or physical behaviour.
- We will keep up-to-date with health & safety legislation.
- We remain informed of changes in legislation and policies for the protection of children.
- We will undertake relevant development and training.
- We always hold a register of every child attending and will retain a contact name and number close at hand in case of emergencies.

Jenny Reveley is the Child Protection Officer for Revelation School of Dance. She is responsible for ensuring all policies and procedures are adhered to. Any concerns for the protection and safeguarding of any child should be reported immediately to Jenny Reveley.

Responsibilities

At the start of any Class or production involving children or Adults Revelation School of Dance will:

- Undertake a risk assessment and monitor risk throughout the class/production process.
- Engage in effective recruitment of chaperones and other individuals with responsibility for children, including appropriate DBS Checks and Licenses.
- Ensure that children are supervised at all times.
- Know how to get in touch with the local authority/social services to report any concern.

Parents

- All parents will be given access to the company's Safeguarding Policy via our website.
- All parents have the responsibility to promptly collect (or arrange collection for) their children after class or performances.

Unsupervised Contact

- Revelation School of Dance ensure that no adult other than DBS checked staff have unsupervised contact with children.
- Ratios of adults to children in the room will always be maintained at 12-1.
- All Chaperones will be fully DBS Checked and in possession of a Chaperone License.

Physical Contact

- Adults will only touch children when it is absolutely necessary in relation to the particular activity. For example Chaperones may need to assist in costume changes for shows and activities. Chaperones will seek the consent of the child prior to any physical contact and the purpose of the contact shall be made clear.
- Teachers will only make physical contact with children to assist in their dance progression in an appropriate way. For Ballroom and Latin lessons touching is necessary throughout as these dances require

'hold' to be maintained. This will also always be done in an appropriate and professional manner.

Managing sensitive information

- Permission will be sought from all parents for use of photographic material featuring children for promotional or other purposes. All parents will be given Photo Consent forms when their child registers with the school. All parents have the right to refuse consent for any photographs to be used.
- The web-based materials and social media will be carefully monitored for inappropriate use.
- Revelation School of Dance will ensure confidentiality in order to protect the rights of its members, including the safe handling, storage and disposal of any personal information. Any members contact details will be destroyed if they choose leave the school.